

McLean County

Read all the information below in paragraphs 1-9 before making your choice. *CDL holders and drivers under age 18 must choose box A or C.*

- X** _____
Your Signature Date

Citation Number	1	2	3	4	5	6	7	8	9	10
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TRAFFIC SAFETY SCHOOL INSTRUCTIONS

Complete this side only if you chose box B.

Fees and registration form must be received by McLean County prior to attending class.

Classes are offered on selected weeknights from 6-10 pm or on Saturdays from 8 am-12 pm or 1-5 pm. Classes are held in McLean County at Heartland Community College, Normal, Illinois.

OUT-OF-COUNTY/OUT-OF-STATE DEFENDANTS - To attend class in another state or county, choose box "B". **You must still pay all fees listed next to box "B" to the CLERK OF THE CIRCUIT COURT OF MCLEAN COUNTY.**

Complete the Registration Form below. You must also pay the registration fees at the defensive driving school where you choose to take the course.

If you choose to attend traffic safety school in another location, you are responsible for locating and completing the course. Additional fees will be required. **NOTE: Online classes do NOT meet McLean County requirements.**

TO REGISTER- Complete the Registration Form below. This form must be received by the CLERK OF THE CIRCUIT COURT before the Court Date on your citation (ticket) with your \$165 (non-refundable), unless the citation (ticket) is for speeding 21-30 mph over the speed limit, then pay \$185 (non-refundable). Make your personal check or money order payable to the CLERK OF THE CIRCUIT COURT. Do not send cash. Mail this envelope before the court date on your citation (ticket). Please allow 5 working days for mail delivery.

TRAFFIC SAFETY SCHOOL-Your class assignment form will be mailed to you from Heartland Community College. You should receive your class assignment 3-6 weeks from payment date. Your request for class day and time will be honored, if possible. If you cannot attend your assigned class, immediately call Traffic Safety School and reschedule. To reschedule at no fee, call no later than the date printed on your class assignment form. After that date the rescheduling fee is \$25. If you miss your class, you must reschedule a new class and pay \$25. If you have questions about Traffic Safety School, contact their office at (309) 268-8159 between 8:00 AM and 4:30 PM, Monday - Friday.

IF YOU COMPLETE CLASS, YOU WILL NOT NEED TO APPEAR IN COURT - Traffic Safety School will report to the court when you complete your class. No driving conviction will be reported to the Secretary of State.

COURSE COMPLETION GUIDELINES **The McLean County Circuit Court REQUIRES that you complete your traffic safety school class at least 30 days before your supervision termination date.** If you take the class outside of McLean County, you must mail your ORIGINAL certificate of completion to the Traffic Safety School. The certificate must be received in the Traffic Safety School Office at least 30 days before your supervision termination date. Failure to comply will result in a conviction being entered on your record.

FOR QUESTIONS REGARDING CITATIONS, CONTACT THE MCLEAN COUNTY CIRCUIT CLERK'S OFFICE AT (309) 888-5310

PLEASE READ AND FILL OUT BELOW*

1. Are you Hispanic or Latino?

- ☐ Yes Hispanic or Latino
☐ Not Hispanic or Latino

2. Are you from one or more of the following racial groups?

- ☐ American Indian or Alaska Native
☐ Asian
☐ Black or African American
☐ Native Hawaiian or Other Pacific Islander
☐ White
☐ Choose not to respond

3. Please identify your primary racial/ethnic group (Select one).

- ☐ American Indian or Alaska Native
☐ Asian
☐ Black or African American
☐ Native Hawaiian or Other Pacific Islander
☐ White
☐ Choose not to respond

4. Are you in the United States on a Visa – Nonresident Alien?

- ☐ Yes in the United States on a Visa.
If yes, please provide home country of origin.

☐ Not in the United States on a Visa.

5. Please check highest degree earned.

- ☐ Doctoral Degree
☐ Masters Degree
☐ Bachelors Degree
☐ Associates Degree
☐ Certificate
☐ Some college
☐ High School Diploma
☐ GED
☐ None
☐ Other
☐ Unknown

**Information required by Heartland Community College to fulfill state reporting requirements.*

REGISTRATION FORM FOR TRAFFIC SAFETY SCHOOL McLean County

PUT AN X IN THE BOX OF YOUR CHOICE FOR QUESTIONS BELOW

When do you want to go to class?

1. ☐ Weeknight (6 -10 pm)
☐ Saturday (8 am-12 pm)
or (1- 5 pm)

2. I want to attend Traffic Safety School location outside of McLean County

☐ Yes

NOTE: It is the student's responsibility to schedule and locate a class out of the area. Additional fees will be required. Online classes do NOT meet McLean County requirements.

FOR HCC USE ONLY		Empl ID		Course Code		Date Entered	
CITATION NUMBER		DATE OF CITATION		Month	Day	Year	
LAST NAME							
FIRST NAME				Middle Initial	Sex		
CURRENT MAILING ADDRESS		Number		Street			
APARTMENT NO.		CITY		STATE		ZIP CODE	
DATE OF BIRTH (MM/DD/YYYY)		DRIVERS LICENSE NUMBER		STATE			
HOME PHONE ()		Area Code		WORK/ OTHER PHONE ()		Area Code	
FOR OFFICIAL USE ONLY		Case Number		Date of Citation		Supervision Commencement Date	
		Out-of-State DL		Drivers License Number		Supervision Termination Date	